

**North Clackamas Parks and Recreation District**  
**Milwaukie Center/Community Advisory Board**  
Minutes of May 14, 2004

**Members present:** Kim Buchholz, Sharon Phillips, Jane Hanno, Joan Staley, Katie Rudfelt, Ben Tabler, Eleanor Johnson, Chuck Petersen, Molly Hanthorn, Abi Croisant

**Members excused:** Joan Newman, Jim McCready, Janet Witter

**Staff present:** Joan Young, Cheryl Nally, Charlie Ciecko

**Call to Order:** Kim called the meeting to order at 10:05 am. Minutes of the previous meeting were approved as printed. Joan Staley moved, Ben seconded.

**Special Topic:** Board discussion of the Action Plan: Eleanor suggested more frequent emergency drills with special attention to wheelchair and other mobility issues. Molly suggested that preplanning with clients, volunteers and others might reduce stress. Make it an event! Jane Hanno asked about the security of outgoing mail. Kim would like to see an annual visit from the Parks Board Chair to discuss budget and other issues with the C/CAB. Kim suggested some focus on long-range fiscal objectives and perhaps a joint meeting or committee with the Friends board to brainstorm and strategically plan. Molly added some partners to those listed and asked about including some target dates for activities that are not “ongoing”. Joan Young mentioned there needs to be a revision of the volunteer piece. Joan will take the board suggestions to staff and report back to the board.

The group discussed nominations for new officers. In the absence of nominations from the floor, the current officers are: Kim (Chair), Joan S. (Vice Chair) and Molly (Secretary) volunteered to serve another term. Jane moved and Sharon seconded the re-election of the above slate to serve from July 1, 2004 until June 30, 2005. The vote was unanimously in favor.

**Correspondence:** None

**Action Item:** Abi Croisant spoke to the Board about her interests and desire to join the board. Joan S. moved and Jane seconded a motion to recommend her appointment to the board. Motion passed unanimously.

**Board/Committee Reports**

**Executive Committee:** did not meet.

**NCPRD Board:** Eleanor reported on the charge in the IGA with City of Milwaukie for the Milwaukie Pioneer Cemetery to be maintained by the non-profit cemetery group was approved. An addition to the budget was approved for benefits to part time regular employees. A grant application for the Trolley Trail was approved. Manner of payment of SDCs was discussed. A nominating committee was appointed for new officers. Copies of the 2004-2005 proposed budget and the final Master Plan were presented.

**Budget:** Did not meet.

**Programs and Services:** Molly reported on two new partnerships for summer with YMCA. The Y will provide the summer day camps and the District will provide \$10 discount for district residents. The Y will partner to provide movies in three parks. The recmobile will visit 12 parks and may partner with a lunch program in some parks. The men's basketball league was very successful. Cheryl reported on the need to provide good advice to our clients about the new Medicare drug cards.

**Nutrition/Transportation:** Ben reported Nutrition Program has found a deal on cold pack supplies. The Loaves and Fishes folk have met with staff to discuss working together. Currently, there are no plans to change our process. Next fund-raiser is Pietro's Pizza coupons, June 29 and 30. Discussion continues on the size of a new bus. The new bus is virtually free as Joan Y. wrote and received a Collins grant for the needed \$5,000 match. A policy is being developed to determine how to get the endowment interest income properly accounted for.

**Building Review:** Did not meet but Joan Y. announced water for the Community Garden had just been hooked up.

**Friends of the Milwaukie Center:** Eleanor reported the pool tournament has been cancelled. There will be a golf tournament in August and the Rose Garden is getting ready for summer events.

**Other Reports:** Chuck reported briefly on the County Waste Water Treatment planning committee and the Complete Communities Program task force to establish "Connections." He will continue to keep the board posted.

**Director's Report:** Joan Y. reported on National Senior Center Week and the Stringfield blueberry patch which the Nutrition Program has adopted.

Board members congratulated Joan Y. and staff on the great Volunteer Appreciation event. Meeting adjourned at 11:15 am.

m. hanthorn, secretary